

**Mission Canyon Association**  
**MINUTES**  
**4/5/22, 7:30 p.m.**

**Minutes by Alex Feldwinn**

1. Call to order & introductions (Jason Saltoun-Ebin)
  - 1.1. Board Members Present: Alex Feldwinn, Darby Feldwinn, Erika Sharghi, Jason Saltoun-Ebin, Kevin Snow, Nancy Weiss, Ray Smith and Seldon Edner
  - 1.2. Board Members Absent: Hugh Twibell, Laurie Guitteau, Jean Yamamura
  - 1.3. Guests: Luke Swetland, Jason Jewell, Anne-Marie Parkinson, Gustavo Agredano, Steve Windhager, Kadie McShirley
2. Minutes of March Meeting Approved
  - 1<sup>st</sup>: Jason Saltoun-Ebin
  - 2<sup>nd</sup>: Ray SmithAll approved
3. County Update: Supervisor Das Williams/Kadie McShirley
  - Jason met with Kadie and Das about a parking issue that they are having on Montrose Place.
  - County resources picked up a refrigerator on Mission Canyon Rd.
  - House at 1100 Tunnel Rd. will pay the fines and get the permit. Cal. Dept. Fish and Wildlife is trying to get testimony from neighbors so they have documentation about what has happened on this property. If you know what has been happening please email [Joseph.Gonzalez@wildlife.ca.gov](mailto:Joseph.Gonzalez@wildlife.ca.gov) with photos and videos or any other info.
  - On April 14th the SB County Department of Public Works with ARPA Funding (American Rescue Plan Act) will have a discussion about expanding the sewer system up Tunnel Rd.
4. Museum of Natural History Update: Luke Swetland
  - They are seeing an uptick in attendance
  - On may 1st the construction team will start replacing the HVAC and roofs. This is the first of three summers where they will be doing deferred maintenance.
5. Botanic Garden Update: Steve Windhager
  - Attendance is seeing an uptick.
  - Starting soon non-members will need to have a reservation in order to visit the Garden. They are working on public outreach so that people know about this.
  - They are working on the Backcountry which is the Children's Garden that will open on June 6th.
  - They are trying to install something on the gate on Tunnel so that members will be able to scan their cards and then the gate will unlock for them.

6. Treasurer's report (if needed): Erika Sharghi

Mission Canyon Association  
 Treasurer's Report 4Q 1/1/2022 - 3/31/2022  
 For Fiscal Year 4/1/2021 - 3/31/2022

**FIRST REPUBLIC BANK  
 CERTIFICATE of DEPOSIT ACCOUNT**

Cash Balance	\$10,026.04	
Interest Income	\$8.96	
Ending Cash Balance		\$10,035.00

**UNION BANK  
 GENERAL CHECKING ACCOUNT —6037**

Cash Balance	\$38,830.90	
Receipts	\$13,105.00	
Expenditures	(\$3,474.57)	
Ending Cash Balance		\$48,461.33

**TOTAL CASH BALANCE** \$58,496.33

**RECEIPTS/EXPENDITURE DETAIL**

<b>Receipts Summary</b>		<b>Amount</b>
Membership		\$11,025.00
Donations		\$2,080.00
	<b>TOTAL</b>	\$13,105.00

<b>Receipts Detail</b>		<b>Amount</b>
Membership - 315		\$11,025.00
Total Donations This Quarter - 56		\$2,080.00
	<b>TOTAL</b>	\$13,105.00

<b>Expenditure Detail</b>	<b>Payee</b>	<b>Amount</b>
Insurance - General Liability	State Farm	(\$811.00)
Membership Other Organization	MHTA	(\$500.00)
Print - Membership Dues Letter	Admark Imprint	(\$980.48)
Supplies - Mutt Mitts	Ray Smith	(\$366.63)
Utilities - Trash/Recycle Services x1 2	MarBorg	(\$209.92)
Utilities - Portable Restroom x1 2 3	MarBorg	(\$606.54)
	<b>TOTAL</b>	(\$3,474.57)

Adopted the treasurers report as stated.

1<sup>st</sup>: Kevin

2<sup>nd</sup>: Nancy Weiss

All approved

7. New Business

7.1. Presentation by Anne-Marie Parkinson and Gustavo Agredano on *Steps to Becoming a Firewise Community*

- Working to get MCA into Firewise, which is a free program that is run by the NFPA to reduce the wildfire risk.
- Benefits increase wildfire knowledge, strengthen community connections, increase grant appeal, insurance benefits.
- Application process:
  - 1) **Organize**: application (organize and create a community like the MCA and local firefighters)
  - 2) **Plan**: identify boundary; which houses will be a part of it, do home risk assessment to determine the % of homes with defensible space, identify who has metal roofs, double paned windows, etc. action plan (three year plan) this is a wish list of what you would like to get done in the next three years; example evacuation plans, host community workday events.)
  - 3) **Do**: once part of the firewise community need to do 1 activity per year. Homeowners volunteer hours or give \$27 per year and need to report the quantity of vegetation removed.
- Every three years, update your action plan, every 5 years update risk assessment.
- Next steps, agree to become a firewise community and form a committee to oversee the process.
- Because we are a big community we might want to have block captains that would report back to smaller communities within the canyon.
- Selden and Ray will try to take the lead to determine how to make this happen.
- Ann-Marie's contact information [aparkinson@sbfiresafecouncil.org](mailto:aparkinson@sbfiresafecouncil.org) and Gustavo's contact information [gagredano@sbfiresafecouncil.org](mailto:gagredano@sbfiresafecouncil.org)

## 7.2. Annual Meeting Discussion

- The Botanical Garden will host us outside.
- May 10th at 5:30 pm
- We will get the Fire Safe Council to talk.
- Steve will give a tour of the Children's Garden.

## 7.3. Presentation by Jason Jewel on *Mission Canyon Beautification*

- Mission Canyon and foothill roads are not safe for bikers or walkers.
- Suggests some decomposed granite, some planting, and maybe some lighting to improve the situation.
- Not sure who would need to be involved in this process: example homeowners, CalTrans, the County or what the funding sources are but wanted to float the idea by the board.
- Might be able to collaborate with MHTA (mission heritage trails association).

- Jason Jewel and Erika will talk.

## 8. Committee Reports

- 8.1. Mission Canyon Brush Cleanup and Chipping: Ray Smith
  - Will hopefully happen in June waiting on the County
  - There is no funding for fuels thinning up above residences this year but there might be in the future.
  - Selden will have the County come up and look at the situation for future years.
- 8.2. Newsletter (Jean Yamamura)
  - N/A
- 8.3. Architectural Design Review: Hugh Twibell
  - N/A
- 8.4. Parking & Traffic: Jason Saltoun-Ebin
  - There are some homes under construction so more cars on Montrose which is causing a little bit of a headache. Trying to work with contractors to alleviate this.
- 8.5. Land Use Committee: Kevin Snow
  - N/A
- 8.6. Membership:
  - Numbers are consistent with past years.
- 8.7. Fire Committee: Ray Smith and Selden Edner
  - Priority is making us a Firewise Community
- 8.8. Website: Alex Feldwinn
  - N/A
- 8.9. Tunnel Trail Working Group: Nancy Weiss/Selden Edner
  - N/A
- 8.10. MHTA/Historic Bridge Update
  - They are looking to see what other areas in Mission Canyon that they might want to get involved in.

Next Board Meeting (Annual Meeting): 5:30 pm on May 10, 2022, at the Botanic Garden